

APPLICATION FORM FOR ADMISSION

Academic Year Applicant No

Section A: COURSE APPLICATION (Copy Course name carefully from our list of courses on offer)

Course Title

Section B: PERSONAL DETAILS (Please use Block Letters)

	Surname	<input type="text"/>	Name	<input type="text"/>
	Address	<input type="text"/>		
	Country	<input type="text"/>	Tel No	<input type="text"/>
	Mobile No	<input type="text"/>	Fax No	<input type="text"/>
	Email	<input type="text"/>	Date of birth	<input type="text"/>
	Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>	Marital Status	Single <input type="checkbox"/> Married <input type="checkbox"/>
	Nationality	<input type="text"/>		Passport No
Place of Issue	<input type="text"/>		Valid Until	<input type="text"/>
Country of residence in the last 4 years	<input type="text"/>			

Section C: CONTACT PERSON IN CASE OF EMERGENCY

Surname	<input type="text"/>	Name	<input type="text"/>
Address	<input type="text"/>		
E-Mail	<input type="text"/>	Tel/Mobile No:	<input type="text"/>
	Relationship to applicant		<input type="text"/>

Section D: APPLICANTS WITH SPECIAL NEEDS

Do you have special needs which Learnkey Training Institute should be aware of? Yes No

If YES, please tick as appropriate

Wheelchair use/mobility problem	<input type="checkbox"/>
Deaf/Hearing impairment	<input type="checkbox"/>
Blind/Partially sighted	<input type="checkbox"/>
Specific Learning Difficulty (eg Dyslexia)	<input type="checkbox"/>
Other	<input type="checkbox"/>

Section E: DISCLOSURE OF PERSONAL DATA TO THIRD PARTIES

Student's personal data (name, address, tel nos., e-mail, course) may be given to third parties for research purpose. Would you agree to this? Yes No

Section F: EDUCATIONAL BACKGROUND

Subject	Grade/Mark*	Month & Year of qualification	High School/ Examination Board

(*See note 6 of Instructions)

Section G

Have you ever registered before with another Foreign College?

Yes No

If YES, please indicate year of admission

Course

Are you still registered? Male Female

If you have been registered at another overseas institution, please indicate whether you:

Resigned Date

Failed Date

Passed/Graduated Date

Still Registered

Section H: ENGLISH LANGUAGE PROFICIENCY

All teaching at our college is done in English. A high level of proficiency is expected to ensure that the applicant is in a position to follow lectures and discussions.

Primary language spoken

Primary language used in your current school / university

I sat/ will sit for	Date	Score/Grade obtained	Level (if applicable)
<input type="checkbox"/> English Language	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> English Grammar	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Others	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section I: REFEREES

Name two people whom the College may consult in confidence about your application

Name Tel. No

Address

Position Held

Name Tel. No

Address

Position Held

Do you know anyone in Malta to whom reference may be made? Yes No

Name Tel. No

Address

Section J: OTHER INFORMATION

How did you learn about Learnkey Training Institute?

In the space below, indicate your current goals and/or interests and any other information which might be relevant to your application.

Section G: DECLARATION AND SIGNATURE

I declare that the information given is correct and complete. I am aware that the application will not be considered if incorrect or incomplete information is given.

Signature _____

Date _____

In line with its cosmopolitan nature and its tradition of widening access to all who can benefit from higher education, Learnkey Training Institute keen attract applicants from as diverse a range of background as possible. At Learnkey Training Institute our major interest is in selecting students who will benefit from the academic nature of our Diploma programmes and the way they are taught and examined, no matter what their background.

We therefore seek students who have a commitment to their chosen discipline, who are open- minded and possess a questioning attitude to knowledge, and who are challenging (and fun) to teach.

Your application form is forwarded to our Processing Department by the Administration Department where it is checked to ensure that specific subject requirements have been or will be met. The application is then read by the relevant departmental Admissions Tutor with special attention being paid to the personal statement and the referee's report. Admissions Tutors are not simply looking for predicated or actual examination grades but also trying to assess qualities such as academic potential, motivation for studying the degree and communication skills.

If we think your application is promising, it is likely you will be asked to come to Learnkey Training Institute for interview. Students resident overseas or those who would have difficult journeys are normally exempted (a telephone or an e-mail interview might be done). The interview day itself will vary from the academic department to department, but will normally consist of a talk about the subject and the college,

The nature of the interview also varies; some will be subject oriented whereas others will be more concerned with motivation and communication skills. The interview is not designed to 'catch applicants out' but to give us a chance to meet you and make a serious judgment on your application. It is also a two way process giving you the chance to question us. At Learnkey Training Institute we are interested in admitting individuals and not merely a collection of academic qualifications, and we may use the interview to adapt our standard offers depending on an applicant's strengths and aptitudes.